

Bone Mesa Domestic Water District  
Board Meeting on December 11th, 2024  
**12432 4050 Rd., Paonia, CO.**

7:00 pm

**AGENDA**

**On December 11, 2024 at 7:05pm**, the regular meeting of the Board of the Bone Mesa Domestic Water District was held. This meeting was called to order at 12432 4050 Rd., Paonia, CO by Dan Buzzell Buzzell, President. Steve Smith, Vice President and Jacob Gray, Secretary/Treasurer were present, establishing a quorum. Kirk Morgan, Viva Kellogg, Emily Carroll and Jeremiah Garcia were also present.

**Public Comments:** None.

**Jacob Gray made a motion to approve the November 20, 2024 Regular Meeting Minutes.**

**Steve Smith** seconded the motion, and all present were in favor.

**Monthly Reports**

Treasurer

Jacob reported: **Bank account balances as of November 30, 2024 were: Checking: \$24,677.69, Emergency and Capital Improvements Reserve: \$115,445.55, Tap Installations Reserve: \$7,592.46 and UBB CD 11/28/23: \$104,270.64.**

November income was \$10,039.68, plus \$425.35 interest income, expenses were \$18,613.82 and net loss was \$8,149.79.

The district's water rights are split amongst two other water rights holders, Jacob spoke with one of those water rights holders about installing a meter so they can measure their decree. Jacob informed that the other party that the project would need to happen soon for the District to be involved.

The Town of Paonia Manager, Wynn, was unavailable for the month of December and Jacob will not be available until February to have a meeting with Town of Paonia. In January the District will discuss business to cover with Town of Paonia Administrator in February.

Jacob engaged Elevate about the line they recently installed immediately over the District's waterline. The two lines share a trench for about 1000'. This alignment can become problematic for the district, especially considering that the waterline has had 3 leaks in the last several months.

**ORC**

Kirk reported;

Line 1, on 3775 Rd, a new leak was found Nov 25<sup>th</sup> and repaired 12/10/24. The leak was non-emergency in nature. The pipeline runs approximately the length of 3775 rd.

Another leak found at 12509 Crawford rd. The bolts on a ¾” PRV broke on the Districts’ Service line. Kendall construction made the repair.

Afterwards, the connection to the customer’s meter yoke had a leak on the customer’s size. The plumbing on customer’s plumbing was sub-par in terms of construction material used, but asked the Board to consider billing forgiveness if the overages were excessive due to the leak occurring after contract’s made their repair.

Collected Nitrates, VOC, SOC and Lead & Copper samples.

Needs to retrieve 2019 Nitrate results from SGS labs.

**Accountant**

Emily reported:

Waiting on Badger invoice which will include transfer costs.

**Admin**

Jeremiah reported;

Found 10 documents that need to be converted to searchable PDFs in the website archives, as well as Meeting Minute links from 11/22/22 and prior not active.

Has been working on the water audit usage spreadsheet to streamline the work flow, and proof the line meter

Water Flow Report	Usage	% loss/Gain
Line 1	35183	14%
East Line 2	43602	36%
West Line 2	3149	8%
Above meters	-823	-15%
Eagle Butte Rd	42576	49%
Line 3	23963	41%
Spurlin	111898	74%
Spurlin South	-2941	-190%
South Back River Rd	-479	-1%
Total System	256128	35%

### Old Business

- Mays Raw Tank Upgrade
  - Waiting on Backfill
- CO Law re Website ADA Compliance Completed
- Grants  
No updates
- El Dorado Billing Program  
Viva will overnight a check to El Dorado, which will put BMDWD in their Query to transition meter and billing data from Badger to new system
- Answering Service  
The District is waiting for the 800# to be release, so that the new answering service can be established. Call service instructions have been updated, and will evolve as its put to use.  
UNCC – 811 Locates – are going to Tom, and to Kirk when there' s an emergency. Steve Smith will follow up with UNCC to cc board locate tickets for documentation.
- Sanitary Survey  
Rescheduled. New date is to be determined.

### New Business

- Delta County Courts withdraw and transfer  
Viva to research the procedural documents, and with Jeremiah create a procedural record of transferring District responsibilities with the Delta County Courts.
- Lead and Copper Notices  
Jeremiah will create notices and mail to customers.
- Jeremiah Garica and Jacob Gray received keys to the District's storage unit. Emily also has a storage unit key as well as mail box key.
- Adoption of 2025 Mill Levy Resolution  
**Jacob Gray made a motion to approve letters authorizing Emily Kendal to set up, obtain keys and collect mail for the company PO box, AND, to authorize access to online banking and make inquiries at the branch of the District's accounts and CDs. AND to serve as the contact person and**

**to process all ACH batches. The letters also removes Viva Kellog from authorization.**

Steve Smith seconded the motion, all were in favor.

**Jacob Gray made a motion to approve the 2025 Mill Levy Resolutions – Set fee and appropriate funds.**

Dan Buzzell Seconded the motion, and all were in favor.

**Dan Buzzell made a motion to approve the check register for the current checks to be signed.**

Jacob Gray seconded the motion; all were in favor. Checks were signed.

As there was no further business, the meeting was **adjourned at 8:30pm.**

Dan Buzzell, President

Jeremiah Garcia, Meeting Secretary